

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
ADRC-CW

Finance Committee Minutes

Location: 220 3rd Ave S, Wisconsin Rapids WI 54495

Live, Video and Teleconference

May 9th, 2024

Finance Committee Members Present: Norbert Ashbeck, Will Hascall (9:00 am), Bill Clendenning, Jim Hampton

Excused:

Others Present: Steve Prell, Mike Rhea, Michele Osterbrink

1. Call to Order:

- a. Meeting was called to order at 8:45 AM by Norbert Ashbeck

2. Public Comments:

- a. None

3. Approval of Minutes 4/1/2024:

- a. Motion to approve by Will Hascall, second Jim Hampton. Motion approved.

4. Discussion/Possible Action – Review Monthly Disbursements March 2024

- a. Committee reviewed the reports. There were no questions on the reports. Motion to accept report and put on file by Will Hascall, second Bill Clendenning. Motion carried.

5. Discussion/Possible Action – Review Monthly Financial Reports March 2024

- a. Committee reviewed March 2024 report. Steve noted that there is an issue getting the budget information into Workday, Marathon County is working with consultants to get the issue resolved. Questions came up on why it is taking so long to see the budget and questions on how good is the system and money spent on fixing the solution. Motion to accept report and put on file by Jim Hampton, second Bill Clendenning. Motion carried.

6. Discussion – 2023 Year End

- a. Committee reviewed 2023 “unaudited” year-end financial report. The final year-end report will be provided once completed. Steve explained the net amounts by cost center to show net revenue vs net expense.

7. Discussion – Process for future levy requests

- a. Questioned was asked, “What is the conversation that takes place when going to the county boards for additional tax levy for 2025 with having tax levy dollars on the books”. Due to covid, we had additional ARPA money that was used instead of tax levy and once ARPA money is gone in 2024, the need for tax levy will be used like prior years before covid.

- b. Question was asked, on if tax levy increase would be a yearly increase, based on escalated factor or only when the ADRC is in need of the tax levy increase. This is the unknown factor at this time since ADRC is also dependent on the Feds/State on what they will be providing.
- c. Discussion took place on having a chart trending out from year to year on how much tax levy was spent. Steve will be providing that information.
- d. With Lincoln County working on their county budget the discussion took place about the ADRC receiving an increase of 5% in 2025 and Lincoln County approved this increase.
- e. We are in early discussions with the tax levy increase and more discussion will be taking place.

8. Future Agenda Item and Location

- a. Discussion on food vendors being sub contracted vs sub recipient vendor.
- b. At Antigo office

9. Adjournment

- a. Motion to adjourn at 9:17 by Norbert Ashbeck; second by Bill Clendenning.
Motion approved.