



**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN  
EXECUTIVE COMMITTEE –**

**July 13th, 2023  
MINUTES**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

Join from the meeting link

<https://meet.google.com/ddx-seho-mym?authuser=0&hs=122>

1. Call to Order:
  - a. Meeting called to order by Ann Lemmer
2. Public Comments
  - a. No public comments
3. Approval on Minutes 4/13/23
  - a. Motion to approve the minutes from April 13, 2023 by Jim Hampton, seconded by Ann Lemmer.
  - b. Motion passed, minutes approved.
4. Executive Director Updates and Discussion
  - a. Mike Rhea appreciates the opportunity to talk through some things organizationally and operationally.
  - b. Opening on the support team is being discussed to see how it can be filled to best meet the needs of the organization.
    - i. Evolution of the role to support the nutrition program.
    - ii. Executive support role for volunteer/leadership/board packet.
  - c. If the Marshfield footprint were to be reduced, how would the community receive that?
  - d. Jim Hampton questions the competence of the staff putting together the board packet and other operations when the packet and posting has errors every month.
    - i. Each staff member has many tasks to complete, spread thin.

- e. A lot of moving pieces, a lot of things going on at any given time. The leadership team is on board to see the big picture and move the organization forward.
    - i. Little details need tweaking.
  - f. Discussion on the rotation of the board meetings.
    - i. Tour of the buildings in the other locations. Introduction to the staff in those locations.
    - ii. Look at the bigger picture and get the others involved.
    - iii. Are you willing and able to attend the board meetings?
      - 1. Must maintain accessibility.
    - iv. Have a discussion with the full board about the rotating meetings.
      - 1. Perhaps during the election cycle.
  - g. Board policies should be in place to provide consistency.
  - h. This is the opportunity for the committee to provide an opportunity for the board to provide feedback so that there isn't a surprise at review time.
    - i. Counties are not going to be able to give the ADRC-CW more funds.
    - ii. Advocacy piece, presenting the annual report to the member counties should see the increase of population served over time.
      - 1. Need to be careful when presenting the message to avoid the member counties thinking the ADRC-CW is going to ask for more funds.
        - a. Levy will have to increase at some point.
  - i. The agency is doing well managing the increases in work.
    - i. Focus is on culture, creating a good place to work.
  - j. Jim Hampton cautioned placing key positions with internal candidates.
    - i. "Don't just look internally. There has been a tendency to do that in recent years."
  - k. Make sure people have the opportunity and skills to move into leadership positions.
5. Meeting adjourned at 12:08 pm