

**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
ADVISORY COMMITTEE MEETING MINUTES**

**Wednesday January 25,2023
10:00 A.M.**

Mission: The Aging and Disability Resource Center of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay and lessen the impacts of aging and disabilities in the lives of adults.

Committee members present: **Marathon County:** Dana Ponak, Krista Mischo, Randi Hartwig **Lincoln County:** Dora Gorski and Nancy Uerling **Langlade County:** Penny Hurlbert **Wood County:** Dar Cosh

Others Present: Director of Aging and Wellness Erin Wells and Executive Director Mike Rhea.

Excused Absence: **Wood County:** Jennifer Dolan **Lincoln County:** Janes Torgerson **Langlade County:** Roy Dieck, Kenneth Kubacki and Carol Krochalk

1. **Call to Order:** The meeting was called to order by Erin Wells at 10:00a.m.
2. **Public Comments:** Many advisory committee members had suggests for the menu page such as:
 - making the “All Meals Include” box smaller
 - utilizing one of the empty boxes to include more helpful information
 - include cost of a meal
 - differentiating between reserving a senior dining meal or to cancel a meals on wheels

Erin Wells, Mike Rhea and Ronda James will rework on the menu and send it out to the Advisory Committee for feedback. Dar Cosh suggested getting the dinning site manager involve as well. When calling in to cancel a meal Dora suggested we include the option to reserve a meal.

3. **Introductions of new members:** Everyone went around introducing themselves including new members Erin Wells, Dora Gorski and Dar Cosh. Erin mention Kou Her and Jim Ferguson our new members who weren't able to attend the meeting.
4. **Approval of Minutes from November 16, 2022:** The November 16th draft minutes were reviewed with a motion to approve by Dana Ponak and seconded by Krista Mischo. Vote was unanimous to approve the November 16th meeting minutes.
5. **Advisory Committee Vacancies:** Erin Wells reminded everyone that some recruitment will need to be done for the vacancies. Penny Hurlbert asked where the vacancies is being put out and some members suggested:
 - Soliciting staff to see if anyone is interested in it

- Article
- Flyers
- Radio
- Poster
- Converting volunteer members to advisory members
- Landing at the YMCA
- Community Clinic
- Community Health Fair

Penny Hurlbert suggested adding a job description for the Advisory board. Most agree that people don't really know what or who the ADRC is.

Current need: Wood County: 2 members

If current committee members know of anybody interested, please refer them to Erin Wells for further information.

6. **ADRC-CW Advisory Committee Role and Responsibilities:** Mike Rhea express that the Advisory members are their eyes, ears and voices of their customers. He further on express that the Advisory Committee members can give ADRC guidance and feedback to what they can do to improve. Erin Wells mention that Char Seetan bringing up the menu and speaking up about that is fantastic, along with other members suggests. Dar Cosh ask if the specialists in ADRC will be going through the Advisory Committee members for ideas and/or suggestions. Mike Rhea commented that they can if that is something the Advisory members are interested in.
7. **Advisory Committee Topic Survey:** Erin put forward what are some ideas or topic the Advisory Committee members would like to talk about or get involve with.
8. **Executive Director Reports from December 2022 and January 2023:** Mike Rhea reviewed and highlighted information in the reports as follow:
 - New position: Disability Benefit Specialist Assistant
 - Brief explanation of Route4me system
 - Will be evaluating the Nutrition program
 - Stepping on for Falls Prevention at SAFER First State on February 7, 2023 at 9:30am-11:30am
9. **Next Meeting: March 22, 2022 10:00 am-12:00:** No comments
10. **Upcoming agenda items:** Krista Mischo recommend improving current things first before future items and creating surveys for MOW. Char Seetan suggest creating surveys for Jenny Tower and paying online for a meal.

11. Adjournment: Dora Gorski motion to end the meeting at 11:35am and Dana Ponak second the motion. The vote was unanimous.