



## **AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING**

**Thursday, August 10th, 2023**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

### **MINUTES**

1. Call to Order
  - a. Meeting called to order at 9:32 by Ann Lemmer, Board Chair.
2. Roll Call Attendance
  - a. Board members present: Norbert Ashbeck, Carol Bardo, Robert Benishek, Bill Clendenning, Chris Dickinson, Mike Feirer, Adam Fischer, Jim Hampton, Will Hascall, Ann Lemmer, Kathy Meyer, Tony Omernik, and Greta Rusch
  - b. Board members excused: Maria Pregler
  - c. Staff present: Mike Rhea, Kit Ruesch, Steve Prell, Erin Wells, Traci Zernicke, Molly Morris, and Angela Hansen
  - d. Others present: John Rader of Baker Tilly auditors and Penny Hurlbert
3. Public Comments
  - a. No public comments
4. Approval of Minutes – 7/13/23
  - a. Motion to approve by Adam Fischer, seconded by Will Hascall.
  - b. Motion passed, minutes approved.
5. Approval of Minutes – 5/11/23
  - a. Motion to approve amended minutes by Adam Fischer, seconded by Norbert Ashbeck.
  - b. Motion passed, amended minutes approved.
6. Discussion/possible action: Finance report/audit report draft
  - a. Review of the audit draft by John Rader of Baker Tilly.
  - b. Question from Adam Fischer regarding mention of grant delay. Steve explained the services performed prior to grant payment and the timeline for those delays.
7. Discussion/possible action: Executive Committee Membership

- a. Carol Bardo submits her resignation from the committee.
  - b. Jim Hampton nominates Mike Feirer to the vacant position, seconded by Norbert Ashbeck.
    - i. No additional nominations after three calls.
  - c. Motion to close nominations and elect Mike Feirer by vote by Bill Clendenning, seconded by Norbert Ashbeck.
  - d. Motion passed, Mike Feirer appointed to the Executive Committee.
8. Discussion/possible action: Closed Session Meeting Policy-updated policy
- a. Policy updates provided by Mike Rhea.
  - b. Motion to approve the policy by Bill Clendenning, seconded by Norbert Ashbeck.
  - c. Motion passed, policy approved.
9. Discussion/ Possible action: Operations plan update-Aging Services
- a. Document provided to the board as the completion of the organization's operations plan for the Aging Services team.
  - b. No action taken.
10. Discussion/ Possible action: 2nd Quarter data review-Kit
- a. Kit Ruesch presents the 2nd quarter service report. Full report in the packet.
    - i. Discussion regarding breaking the data down by county. Bob Benishek asks for Langlade specific data as he "only cares about the people in Langlade county."
  - b. Mike Rhea tries to explain the limitations of the system the State requires us to use does not make pulling county specific data easy. Our work in the regional model makes it difficult to track county specific data.
    - i. Some data can be provided by county. Mike Rhea will prepare that data for the member county supervisor meetings he is scheduled to attend.
  - c. No action taken.
11. Operations Report
- a. Mike Rhea points out highlights in the report. Full report in the packet.
  - b. Traci Zernicke also expands on the ability to get into the community with the regional model freeing up time for the resource specialists to do that work.
  - c. Ronda James highlights the work in the nutrition program.
12. Future Agenda Items
- a. Adam Fischer states there is confusion regarding the presence of the ADRC-CW in Marshfield. The importance of the ADRC regional model.
  - b. Ann Lemmer asks about more information for adults with disabilities.
  - c. Mike Feirer states Kimberly Clark is giving paper products to veteran families.
13. Adjournment
- a. Meeting adjourned at 11:00 am.