



**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING  
ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI.**

**Thursday, April 13th, 2023**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

**MINUTES**

1. Call to Order:
  - a. Meeting called to order by Ann Lemmer at 9:30 am.
2. Roll Call Attendance:
  - a. Board members present: Norbert Ashbeck, Carol Bardo, Robert Benishek, Bill Clendenning, Chris Dickinson, Adam Fischer, Jim Hampton, Will Hascall, Ann Lemmer, Kathy Meyer, Tony Omernik, Maria Pregler, Greta Rusch, and Dona Schwichtenberg
  - b. Board members excused:
  - c. Staff present: Kit Ruesch, Mike Rhea, Jennifer Clark, Steve Prell, Ronda James, Barb Hartwig, Traci Zernicke, and Angela Hansen
  - d. Others present: Rosemary Felice
3. Public Comments:
  - a. Mike Rhea welcomes the new board members and announces the volunteer celebrations are scheduled throughout the region.
4. Introduction of New Board Members:
  - a. Maria Pregler is approved by three out of four member counties at meeting time.
  - b. Carol Bardo replaces John Medo representing Langlade county.
5. Approval of Minutes – 3/9/23
  - a. Motion to approve minutes by Greta Rusch, seconded by Adam Fischer.
  - b. Motion passes, minutes approved.
6. Education item: Community Health Educator-Jen Clark
  - a. Jen Clark informs the board about the changes in her role with the ADRC-CW and provides education on falls statistics, causes, and prevention.
  - b. Jen Clark fields questions from the board members.
  - c. No action taken.
7. Discussion/possible action: Finance report
  - a. Steve Prell presents the new reports from Workday, identifying the layout and where the data is in the new format.
  - b. Motion to approve finance report by Adam Fischer, seconded by Tony Omernik.
  - c. Motion passes, report approved.

8. Discussion/possible action-2022 Year End-Fiscal/Steve Prell
  - a. Steve Prell presents an unaudited 2022 end of year report.
  - b. Unaudited year end filed.
  - c. No action taken.
9. Discussion/possible action:2023 Budget Adjustments-Fiscal/Steve Prell
  - a. Steve Prell shows the new format of budget amendment reports from Workday. These are budget adjustments made to grants due to funding adjustments made to the contracts.
  - b. Motion to approve budget amendments by Chris Dickinson, seconded by Kathy Meyer.
  - c. Motion passes, amendments approved.
10. Discussion/possible action: Operations Plan-Mike Rhea
  - a. Mike Rhea fields questions from the members along with support from the leadership team.
  - b. Regionalized team services planned for May 1, 2023. Organization will report back the impact of the change on our customers.
  - c. The End-Statements would replace the goals of previous measurement models.
  - d. Board discusses the frequency of reporting. A quarterly report included in the packet is fine. The discussion should be on an annual basis.
  - e. Full detail in the packet.
  - f. No action taken
11. Discussion/possible action: Update regarding closed session policy
  - a. Ann Lemmer received information from Michael Puerner, Corporation Council for Marathon County. A full review of the information is pending.
  - b. Need to set up a meeting to discuss further.
  - c. No action taken.
12. Operations Report- Mike Rhea
  - a. Mike Rhea highlights the advocacy days staff attended.
  - b. Update to dining sites in several communities.
  - c. New staff hired and starting.
  - d. No action taken.
13. Future Agenda Items
  - a. Nutrition program overview
  - b. Lifeline
14. Adjournment
  - a. Meeting adjourned at 11:30 am