

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
ADRC-CW

Finance Committee Minutes
Location: 2600 Stewart Ave, Suite 25, Wausau WI
Video and Teleconference
January 12th, 2023

Finance Committee Members Present: Norbert Ashbeck, Jim Hampton, Will Haskal, Bill Clendenning

Excused:

Others Present: Mike Rhea, Steve Prell, Mike Feirer, Kim McCann

1. Call to Order:

- a. Meeting was called to order at 8:45 am AM by Norbert Ashbeck

2. Public Comments:

- a. Kim McCann introduced herself as President of the Sr Center in Antigo.

3. Approval of Minutes 12/8/2022:

- a. Motion to approve by Jim Hampton; second by Will Haskal. Motion approved.

4. Discussion/Possible Action – Review Financial Report November 2022:

- a. The committee reviewed the reports. Steve explained that in the future with Workday the format of the reports presented to the Board will look different. At this point he does not have much information on reporting within Workday. Motion to accept by Bill Clendenning; second by Will Haskal. Report accepted and placed on file.

5. Discussion/Possible Action – Review Monthly Disbursements:

- a. The committee reviewed the November 2022 reports. Question on Everything Branded check 779267, purchased night lights, marketing materials at health fairs, booths, etc. No other questions. Motion to accept by Norb Ashbeck; second by Bill Clendenning. Report accepted and placed on file.

6. Discussion – Year End 2022 –

- a. Steve explained that we have started the process for year-end closeout. It will be a bit more complicated this year as we make the transition to Workday. The final payroll of 2022 was processed in Workday and there are 2022 invoices that will be processed in Workday. This data will need to be transferred back to Cayenta for reporting purposes. The schedule currently is to have everything complete by early March.

7. Future Agenda Items and Location –

- a. With the year-end closeout process taking until March and the transition to Workday, at Steve's request the committee decided to cancel the February 2023 Finance Committee meeting.

8. Adjournment-

- a. Motion to adjourn by Norb Ashbeck; second by Will Haskal. Motion approved. Meeting adjourned at 9:17 am.