



**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING
ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI.**

**October 13th, 2022
MINUTES**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

1. Call to Order: Call to order by Board Chair, Ann Lemmer at 9:30 am
2. Roll Call Attendance: Roll taken by Angela Hansen
 - a. Board attendance: Norbert Ashbeck, Robert Benishek, Bill Clendenning, Mike Feirer, Adam Fischer, Jim Hampton, Will Hascall, Ann Lemmer, John Medo, Kathy Meyer, Tony Omernik, Greta Rusch, Dona Schwichtenberg,
 - b. Board members excused: Chris Dickinson, Danielle Yuska
 - c. Staff members in attendance: Mike Rhea, Jennifer Cummings, Traci Zernicke, Steve Prell, Barb Hartwig, Kit Ruesch, Angela Hansen, Erin Wells, Ronda James, Pat Kilsdonk, Kathy Schultz, Michele Osterbrink, Renee Quinnell
 - d. Others in attendance: Mike Puerner, Travis Spoehr, Kenneth Kubacki, Jeremy Cummings
3. Public Comments:
 - a. Mike Rhea acknowledges the passing of Mike Feirer's wife, and the entire board gives condolences.
4. Approval of Minutes – 9/8/22
 - a. Motion to approve minutes by Norbert Ashbeck, seconded by Greta Rusch.
 - b. Motion passed, minutes approved.
5. Discussion/possible action: Finance committee report
 - a. Report presented by Steve Prell. Full report in packet.
 - b. Motion to approve report by Jim Hampton, seconded by Dona Schwichtenberg.
 - c. Motion passed, report approved.
6. Discussion/possible action: Accept 2021 audit report
 - a. Audit report presented by Steve Prell.
 - b. Motion to approve audit by Norb Ashbeck, seconded by Bill Clendenning.
 - c. Motion passed, audit approved and published.

7. Discussion/possible action: Proposed 2023 budget
 - a. Budget presented by Steve Prell. Proposed budget in packet.
 - b. Motion to approve by Greta Rusch, seconded by Mike Feirer.
 - c. Motion passed, budget approved.

8. Discussion/possible action: Nutrition Program, Wood County Caterer Proposals
 - a. Proposal received presented by Ronda James
 - b. Motion to approve nutrition proposal for Wood County services by John Medo, seconded by Mike Feirer.
 - c. Motion passed, proposal approved.
 - d. Adam Fischer abstains from vote.

9. Discussion/possible action: IT Services Proposals
 - a. Proposal received from five vendors presented by Mike Rhea and Angela Hansen.
 - b. Jeremy Cummings of DeKind fields questions from the Board.
 - c. Travis Spoehr of Lincoln County IT fields questions from the Board.
 - d. Motion to accept Lincoln County IT proposal to provide services to ADRC-CW by Bill Clendenning, seconded by Will Hascall.
 - e. Motion passed, proposal from Lincoln County accepted.
 - f. Norb Ashbeck and Greta Rusch abstain from vote.

10. Discussion Possible action: Board Member Danielle Yuska's resignation from the board.
 - a. Mike Rhea informs the board of Danielle Yuska's resignation being immediate.
 - b. The recruitment of another citizen board member.
 - c. No action taken

11. Discussion/possible action: Wausau Office
 - a. Mike Rhea gives a progress report. The move isn't proposed for some time due to needed build.
 - b. No action taken

12. Discussion-Langlade County, Antigo community YMCA
 - a. John Medo states Bryan Bailey from the Woodson YMCA is doing a needs analysis for the Antigo area.
 - b. No action taken

13. Operations Report
 - a. Mike Rhea points out highlights from the report.
 - i. All Staff Meeting
 - ii. Limelight Awards
 - iii. Hmong Dining Site opening
 - b. Jennifer Cummings mentioned partnerships and community donations.
 - c. Traci Zernicke mentioned new tools for the specialist to provide to customers.



- d. Full report included in the packet.
- e. No action taken

14. Future Agenda Items

- a. Volunteer Coordinator
- b. Communication of program results
- c. Customer Survey results

15. Adjournment:

- a. Motion to adjourn by Jim Hampton, seconded by Greta Rusch
- b. Motion passed, meeting adjourned at 11:31am.