



**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING  
ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI.**

**Minutes  
July 14th, 2022**

1. Call to Order: Call to order by Board Chair, Ann Lemmer at 9:30 am
2. Roll Call Attendance: Roll taken by Angela Hansen
  - a. Board attendance: Norbert Ashbeck, Robert Benishek, Chris Dickinson, Adam Fischer, Jim Hampton, Will Hascall, Ann Lemmer, John Medo, Kathleen Meyer, Tony Omernik, Greta Rusch, Dona Schwichtenberg, Danielle Yuska
  - b. Board members excused: Bill Clendenning
  - c. Staff members in attendance: Mike Rhea, Jennifer Cummings, Traci Zernicke, Steve Prell, Barb Hartwig, Kit Ruesch, Angela Hansen
  - d. Others in attendance: Doug Curler, Jason Hilger, Penny Hurlbert, Kenneth Kubacki, Jason Hilger
3. Public Comments:
  - a. Jennifer Cummings Advocacy Alert
4. Approval of Minutes – 6/09/2022
  - a. Motion to approve minutes by Greta Rusch, seconded by Chris Dickinson.
  - b. Motion passed, minutes approved.
5. Discussion/possible action: Finance committee report
  - a. Report highlights by Steve Prell
    - i. Policy review
    - ii. Audit field work complete
    - iii. Grant transfer dollars explained
  - b. Motion to accept the financial report by Chris Dickinson, seconded by Jim Hampton.
  - c. Motion passed, report approved.
6. Discussion/possible action: Senior Nutrition Program Caterer request for contract amendment
  - a. Mike Rhea presents the request for an increase of .50 per meal by the caterer, Lynn's Catering.
    - i. Caterer request is broken down and provided in the board report.

- b. Motion to approve adding a surcharge of .50 per meal for Lynn's Catering for July 1 through December 31, 2022, seconded by Norbert Ashbeck
  - c. Motion passed, surcharge approved.
- 7. Discussion/possible action: Advisory Committee applications for Langlade County representation
  - a. Applications for Advisory Committee read by Mike Rhea.
    - i. Doug Curler
    - ii. Penny Hurlbert
    - iii. Kenneth Kubacki
  - b. Roll call vote for two available positions on the Advisory Committee.
  - c. Angela Hansen took roll, Mike Rhea tallied the votes.
    - i. Votes cast: Doug Curler 7, Penny Hurlbert 8, Kenneth Kubacki 11
    - ii. Penny Hurlbert and Kenneth Kubacki appointed to the Advisory Committee.
- 8. Discussion/possible action: Bill Clendenning rescinds his nomination to the Executive Committee
  - a. Motion to accept Bill Clendenning's resignation as a member of the Executive Committee, seconded by Dona Schwichtenberg.
  - b. Motion passes with one opposed, Adam Fischer.
- 9. Discussion/possible action: Election of Executive Committee
  - a. Motion to nominate Jim Hampton by Danielle Yuska, seconded by Norbert Ashbeck.
  - b. No additional nominations after three calls
  - c. Motion to close nominations and accept Jim Hampton as a member of the Executive Committee by Will Hascall, seconded by Great Rusch.
  - d. Motion passes, Jim Hampton appointed to the Executive Committee.
- 10. Discussion/possible action: Wausau Office
  - a. Mike Rhea explains he has been approached by Marathon County to consider moving to the North Central Health Care (NCHC) campus.
  - b. A motion to allow Mike Rhea to explore the opportunity to move the ADRC-CW Wausau office to the NCHC campus by John Medo, seconded by Will Hascall.
  - c. Motion passes, Mike Rhea will explore the available space on the NCHC campus and its suitability for the ADRC-CW.
- 11. Educational item: Overview of Resource Center Services-Traci Zernicke
  - a. No action taken
- 12. Director's Report
  - a. Mike Rhea provides some highlights in the report.
    - i. Jim Hampton asks about the new nutrition supervisor hired in Wood County.
    - ii. Chris Dickinson asks about the books selected by the staff book club.
  - b. Full report in packet.
  - c. No action taken



13. Future Agenda Items

- a. Clarification from Corp Council regarding executive committee and closed sessions

14. Adjournment: 11:21