

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN  
ADRC-CW

Finance Committee Minutes  
Location: 2600 Stewart Ave, Suite 25, Wausau WI  
Video and Teleconference  
March 10, 2022

**Finance Committee Members Present:** Norbert Ashbeck, Jim Hampton, Mike Feirer, Sandi Cihlar

**Excused:**

**Others Present:** Steve Prell, Bill Clendenning

**1. Call to Order:**

- a. Meeting was called to order at 8:46 AM by Norbert Ashbeck

**2. Public Comments:**

- a. None

**3. Approval of Minutes 1/13/2022: (no February 2022 Finance Committee Meeting)**

- a. Motion to approve by Mike Feirer; second by Jim Hampton. Motion approved.

**4. Discussion/Possible Action – Review Financial Report January 2022:**

- a. The committee reviewed the reports. There were no questions. Motion to approve by Mike Feirer; second by Jim Hampton. Motion approved.

**5. Discussion – Close out 2021, Grant Reporting and Reserves:**

- a. Steve explained to the committee that notification was received recently that the 2020 Aging grant carryover timeline had changed and those funds will not be allowed to be spent in 2022, they had to be spent by the end of December 2021. Steve worked with GWAAR to adjust reporting to use all the funds so they did not lapse. This adjustment will result in a significant amount of unspent tax levy in 2021 being added to the reserves amount for each county. This will be discussed at the board meeting.

**6. Discussion/Possible Action - Major Contracts and Facility Lease Tent Agreements**

- a. The committee reviewed the draft provided. Committee discussed possible changes to the policy. Steve will provide a revised draft for the committee to review at the April meeting.

**7. Future Agenda Items -**

- a. Contract policy review

**8. Adjournment-**

- a. Motion to adjourn by Mike Feirer; second by Norb Ashbeck. Motion approved.  
Meeting adjourned at 9:19 am.