



**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING
ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI.**

**Thursday, April 14, 2022
Minutes**

1. Call to Order: Meeting called to order by Board Chair, Tim Buttke at 9:30am
2. Roll Call Attendance: Roll call attendance by Angela Hansen
 - a. Board attendance: Tony Omernik, Will Hascall, Kathleen Meyer, Doug Machon, Dona Schwichtenberg, Sandi Chilar, Jim Hampton, Norbert Ashbeck, Dora Gorski, Tim Buttke, Doug Curler, Mike Feirer, Bill Clendenning, Danielle Yuska
 - b. Board members absent: Carol Feller-Gottard
 - c. Staff members in attendance: Mike Rhea, Steve Prell, Ronda James, Jennifer Cummings, Erin Wells, Kit Ruesch, Barb Hartwig, Kathy Schultz, Michelle McDougal,
 - d. Others in attendance: Roy Dieck, Terry Brand, Judy Nagel
3. Public Comments
 - a. Doug Machon thanks the members who are attending the last meeting as members of the ADRC-CW Board.
 - b. Mike Rhea thanks the ADRC-CW Board and leadership for giving him the opportunity to lead the ADRC-CW as the new Executive Director.
4. Approval of Minutes – 3/10/2022
 - a. Motion to approve the minutes by Mike Feirer, seconded by Norbert Ashbeck.
 - b. Motion passes, minutes approved.
5. Discussion/possible action – Finance Committee Report
 - a. Steve Prell presents the report. Full report in packet.
 - b. Motion to approve the report by Doug Machon, seconded by Mike Feirer.
 - c. Motion passes, report approved.
6. Discussion/possible action: Finance-close out 2021
 - a. Steve Prell presents the unaudited report.
 - b. No action taken.
7. Discussion/possible action: Finance-2022 budget adjustments
 - a. Steve Prell provides the budget adjustments for each area.

- b. Motion to approve the adjustments by Jim Hampton, seconded by Sandi Cihlar.
- c. Motion passes, budget adjustments approved.

8. Discussion/possible action: Proposed Antigo office/meal site

- a. Mike Rhea provided many supporting documents on the topic of the proposed move for the Antigo office and meal site. All included in the packet.
- b. Board members discussed the financial impact on the organization and staff comments.
- c. Motion to table the conversation regarding relocation of the Antigo office and meal site indefinitely by Doug Machon, seconded by Bill Clendenning.
- d. Motion passes, discussion tabled indefinitely.

9. Discussion: Clarifying Closed Session rules

- a. Tim Buttke discussed the process currently followed by Robert's Rule of Order. The ADRC-CW board policies do not address closed session rules.
- b. Apologies for misinterpretation of the rule.
- c. Deferred to the policy committee for further review and guidance.

10. Discussion/possible action: Interim board leadership

- a. The current board chair was not re-elected to the member county board and will therefore not be a member of the ADRC-CW Board. The ADRC-CW Board will be without a chair and vice chair until the June elections of ADRC-CW Board officers.
- b. Motion to appoint Jim Hampton as interim board chair by Doug Machon, seconded by Bill Clendenning.
- c. Motion passes, Jim Hampton will serve as interim chair until new appointments are made by the member county boards.

11. Director's Report

- a. Mike Rhea provides the report highlights.
- b. Full report in packet.

12. Future Agenda Items

13. Adjournment 10:55