

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
ADRC-CW

Finance Committee Minutes
Location: 2600 Stewart Ave, Suite 25, Wausau WI
Video and Teleconference
January 13, 2022

Finance Committee Members Present: Norbert Ashbeck, Jim Hampton, Mike Feirer, Sandi Cihlar

Excused:

Others Present: Steve Prell, Tim Buttke

1. Call to Order:

- a. Meeting was called to order at 8:48 AM by Norbert Ashbeck

2. Public Comments:

- a. None

3. Approval of Minutes 12/09/2021:

- a. Motion to approve by Mike Feirer; second by Jim Hampton. Motion approved.

4. Discussion/Possible Action – Review Financial Report November 2021:

- a. The committee reviewed the reports. Steve explained that the budget adjustments that had been approved in November and December were now included in the 2021 Amended Budget column. Steve also reminded the committee that much of the unspent grant dollars will be allowed to be carried into 2022. There were no questions. Motion to approve by Jim Hampton; second by Mike Feirer. Motion approved.

5. Discussion/Possible Action – Review Monthly Disbursements:

- a. The committee reviewed the reports. Question about check 763532 Prisma International Inc. - Steve explained that we had some pamphlets translated to Hmong and Spanish and that we were referred to this company by the State for this need. Question on check 764088 ADRC Clark County - Steve explained that in some cases we work with surrounding counties to provide meals when we do not have a route going close to a meal participant's home but the other county can easily provide the meal. In that case we pay the other county for this service. Motion to approve by Jim Hampton; second by Norb Ashbeck. Motion approved.

6. Discussion/Possible Action - Major Contracts and Facility Lease Tent Agreements

- a. The committee reviewed the draft provided. Committee discussed possible changes to the policy to clarify contracts vs leases. Jim Hampton offered to create a draft policy that the committee could review and at the February meeting, the committee agreed.

7. Future Agenda Items -

- a. Contract policy review

8. Adjournment-

- a. Motion to adjourn by Mike Feirer; second by Norb Ashbeck. Motion approved. Meeting adjourned at 9:19 am.