



**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING  
ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI.**

**Thursday, February 10, 2022  
MINUTES**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

1. Call to Order: Meeting called to order at 9:30am by Chairman, Tim Buttke
2. Roll Call Attendance: Roll call attendance by Angela Hansen
  - a. Board attendance: Bill Clendenning, Carol Feller-Gottard, Doug Curler, Danielle Yuska, Doug Machon, Dona Schwichtenberg, Norbert Ashbeck, Dora Gorski, Tim Buttke, William Hascall, James Hampton, Tony Omernik, Kathy Meyer
  - b. Board members excused: Sandi Cihlar
  - c. Board members absent: Mike Feirer
  - d. Staff in attendance: Jennifer Cummings, Barb Hartwig, Ronda James, Mike Rhea, Kit Ruesch, Steve Prell, Brittany Boyer, Michelle McDougal, Angela Hansen
  - e. Others in attendance: Jason Hilger, Roy Dieck, Krista Mischo
3. Public Comments
  - a. Angela Hansen requests the ADRC-CW Board hear from the Antigo staff regarding the potential move of the office.
4. Approval of Minutes – 1/13/2022
  - a. Motion to approve the 1/13/2022 minutes by Bill Clendenning, seconded by Norbert Ashbeck.
  - b. Motion passes, minutes approved.
5. Discussion/possible action – Antigo office relocation/renovation informational update
  - a. This item moved up in the agenda due to an interested party schedule conflict.
  - b. Mike Rhea, Ronda James, and Jason Hilger begin the conversation regarding the meeting with the property owner and members of the Langlade County Board regarding the project to relocate the ADRC-CW Antigo offices and dining site.

- i. Langlede County and/or the Langlede County Senior Center have not yet submitted a proposal to the ADRC-CW regarding this project and that still needs to be done.
    - ii. The investigation into funding from the State for ADRC and Aging projects has been exhausted and the ADRC-CW will not be granted funds from these sources.
    - iii. The building owner is not willing to separate out the offices from the dining site. All is to move or nothing is to be moved.
    - iv. Antigo staff members have concerns about the move and the board agrees to hear a report from the Antigo staff members.
  - c. Motion to have Angela Hansen gather information from the Antigo Staff and report back to the ADRC-CW board made by Danielle Yuska, seconded by Doug Curler.
  - d. Motion passes, Angela Hansen will present a report at the next board meeting.
6. Discussion/possible action – Finance Committee Report
  - a. Steve Prell presents the report, no action could be taken during the committee meeting due to the lack of a quorum.
  - b. Norbert Ashbeck requests for a fifth member to be added to the finance committee.
  - c. No action taken.
7. Educational Item: Benefit Specialist Overview and 2021 Open Enrollment Period (OEP)
  - a. Kit Ruesch and Brittany Boyer present the statistics and information about the work of the benefit specialists.
  - b. No action taken
8. Discussion/possible action – Marshfield office lease renewal
  - a. Mike Rhea explains the Marshfield office is up for renewal. Asking to have a shorter lease in order to explore other options to serve Wood county residents.
    - i. New landlord for the building needs review from the corporation council.
  - b. Motion to approve a two-year lease for the Marshfield office by Norbert Ashbeck, seconded by Danielle Yuska.
  - c. Motion passes, two-year lease approved.
9. Discussion/possible action: Executive Committee Report on the recruitment of a new executive director.
  - a. Tim Buttke reports 27 applicants have been narrowed to five applicants to be interviewed.
  - b. No action taken
10. ADRC-CW Leadership Report
  - a. Jennifer Cummings presents the highlights from the report.
  - b. Questions on the GWAAR funded position. Person will be housed within an ADRC-CW office but will be an employee of GWAAR.
  - c. Questions on the Stockbox program.



d. Full report in packet.

11. Future Agenda Items

- a. Antigo discussion (rental amount considerations in comparison to other office costs)
- b. Finance committee request to have another member

12. Adjournment: Meeting adjourned 11:09am