

**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING  
ADRC-CW, 2600 Stewart Avenue, Suite 25, Wausau, WI.**

**Thursday, August 12, 2021  
9:30 A.M.**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

Due to the COVID-19 pandemic and associated public health directives, this meeting was held with limited in-person presence along with video and teleconference options.

1. Call to Order: Meeting was called at 9:30 am by Chairman, Tim Buttke.
2. Roll Call Attendance: Board attendance taken by Kim Isakson
  - a. Board attendance: Jim Hampton, Sandi Cihlar, Norbert Ashbeck, Dora Gorski, Mike Feirer, Bill Clendenning, Will Hascall, Doug Curler, Dona Schwichtenberg, Tim Buttke, Kathy Meyer, Tony Omernik, Danielle Yuska
  - b. Excused absence: Doug Machon, Carol Feller-Gottard
  - c. Staff in attendance: Jonette Arms, Ronda James, Steve Prell, Jennifer Cummings, Angela Hansen, Mike Rhea, Kit Ruesch, Erin Wells, Kim Isakson
  - d. Other attendees: Barb Lehrer, Senior Center of Langlade County board member; Penny Hurlbert, Senior Center of Langlade County board member; Judy Turney, Senior Center of Langlade County board member; Sue Tews, Senior Center of Langlade County board member; Judy Nagel, Langlade County Clerk; John Rader, Baker Tilly US LLP; Kacey Spoerl, Baker Tilly US LLP; Char Seetan, Krista Mischo
3. Public Comments
  - a. Judy Turney, Senior Center of Langlade County board member states the members have attended to learn about the interest in the Antigo property.
  - b. On behalf of the board and staff, Jonette Arms shares condolences to Tim Buttke for the loss of his mother.
4. Approval of Minutes - 07/08/2021
  - a. Motion to approve the 07/08/2021 minutes by Dora Gorski, seconded by Doug Curler.
  - b. Motion carried, minutes approved.
5. Discussion/possible action – Draft 2020 Audit Report: John Rader and Kacey Spoerl, Baker Tilly US, LLP

- a. John Rader gives insights on the 2020 audit report.
  - b. Kacey Spoerl reviews the financial statements with comparison between 2019 and 2020.
  - c. Kacey Spoerl states COVID funds were to be used versus other funds.
6. Discussion/possible action - Finance Committee Report by Steve Prell
- a. Highlights were given on the monthly finance statements.
  - b. Manager contracts and lease agreements will be looked at next month.
  - c. Motion to approve Finance Committee report by Sandi Cihlar, second by Kathy Meyer.
7. Discussion/possible action – Request for the ADRC-CW Board to review the enclosed applications and recommend of the following Advisory Committee candidates to their member counties for appointment:
- a. Donna Marsh, Langlade - withdrew her application.
  - b. Krista Mischo, Marathon - gave overview of her background and interest
  - c. Charlene(Char) Seetan, Lincoln - gave overview of her background and interest
  - d. Motion to accept applications from Advisory Committee candidates by Sandi Cihlar, second by Will Hascall.
8. Discussion/possible action – Presentation: ADRC Long Term Care and Options Counseling Education by Mike Rhea
- a. Information was presented on how the resource specialist provides information and guidance on long term care and options counseling education with the community.
9. Director's Report - Jonette Arms
- a. Reopening plans were given along with Department of Health Services and public health recommendations.
  - b. Plans are moving forward for the Hmong American Senior Dining Site.
  - c. A reminder was given to spread the word about the senior farmers market vouchers that are still available.
  - d. Regional office updates were given.
    - i. Leaking issues at Wausau office.
    - ii. Discussion about employee safety at the Wausau office due to building quality.
    - iii. Highlights on the Antigo office space were discussed.
  - e. Reminder was given about the Annual All-Staff Meeting on Tuesday, September 14, 2021.
  - f. Information was shared about the Vaccine Resource Team accomplishments.

10. Future Agenda Items

- a. To be brought forward to Tim Buttke or Jonette Arms.

11. Adjournment: Meeting adjourned at 11:08 by Norbert Ashbeck, seconded by Mike Feirer.