

**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD
MEETING**

**Thursday, June 10, 2021
MINUTES**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

Due to the COVID-19 pandemic and associated public health directives, this meeting was held with limited in-person presence along with video and teleconference options.

1. Call to Order: Meeting called to order at 9:35 am by Chairman, Tim Buttke
2. Roll Call Attendance: Board attendance taken by Kim Isakson
 - a. Board attendance: Jim Hampton, Sandi Cihlar, Norbert Ashbeck, Dora Gorski, Mike Feirer, Bill Clendenning, Will Hascall, Doug Curler, Dona Schwichtenberg, Carol Feller-Gottard, Tim Buttke, Doug Machon, Danielle Yuska
 - b. Staff in attendance: Jonette Arms, Ronda James, Steve Prell, Mike Rhea, Jennifer Cummings, Angela Hansen, Kim Isakson
 - c. Other attendees: Kathy Meyer, Deb Kohler, Tony Omernik
3. Public Comments by Jonette Arms
 - a. Tony Omernik won the Healthy Agent Shining Star award because of his community work with the ADRC and health promotion programs.
 - b. Lincoln County will vote on Kathy Meyer and Tony Omernik's appointments at their June 16 County Board meeting. The July ADRC-CW meeting will be their first official meeting as members of the board.
4. Approval of Minutes – 05/13/2021
 - a. Will Hascall mentions that items 5 and 7 in the minutes should have “were passed” and “motion carried”.
 - b. Motion to approve the 05/13/2021 minutes by Mike Feirer, seconded by Dona Schwichtenberg.
 - c. Motion carried, minutes approved with the change.
5. Discussion/possible action – Election of ADRC-CW Board Officers
 - a. Chairman: Motion to nominate Tim Buttke by Jim Hampton, seconded by Dona Schwichtenberg. No further nominees after three calls. Motion to close nominations by Norbert Ashbeck, seconded by James Hampton. Nominations closed, votes cast, Tim Buttke elected as ADRC-CW Board Chairman by unanimous vote.

- b. Vice-Chairman: Motion to nominate Jim Hampton by Sandi Cihlar. Jim Hampton declines his nomination. Motion to nominate Dora Gorski by Norbert Ashbeck, seconded by Sandi Cihlar. Motion to close nominations by Mike Feirer, second by Dona Schwichtenberg. No further nominees after three calls. Nominations closed, votes cast, Dora Gorski elected as ADRC-CW Vice-Chairman.
 - c. Secretary/Treasurer: Motion to nominate Sandi Cihlar by Dora Gorski. No further nominees after three calls. Motion to close nominations and elect Sandi Cihlar unanimously by Mike Feirer, seconded by Norbert Ashbeck. Nominations closed, votes cast, Sandi Cihlar elected as ADRC-CW Board Secretary/Treasurer by unanimous vote.
6. Discussion/possible action – Election of ADRC-CW Executive Committee Members
 - a. Executive Committee: Motion to nominate Jim Hampton by Sandi Cihlar. Jim Hampton moves to withdraw his nomination. Motion to nominate Will Hascall. by Dora Gorski. Motion to nominate Danielle Yusaka by Sandi Cihla. Motion to close nominations and vote the two nominees to the two open positions by Norbert Ashbeck, seconded by Dona Schwichtenberg. Nominations closed, votes cast, Will Hascall and Danielle Yuska elected to the ADRC-CW Executive Committee.
7. Discussion/possible action – Finance Committee Report
 - a. Motion to approve the Finance Report by Norbert Ashbeck, second by Sandi Cihlar. Motion carried with one decent by Bill Clendenning that the budget adjustment highlights the new dining site and new Meals On Wheels vehicles. Motion carried, report approved.
8. Discussion/possible action – 2021 Budget Adjustments: Nutrition Program Capital Items
 - a. Steve Prell states unspent Cares money will be used on COVID-related items in 2021.
 - b. Steve Prell will be asking for approval from the board to use the money for the new Hmong dining site. The money would be used for items that the State and GWAAR requires for the dining site to operate and to ensure everything is up to code per health department requirements
 - c. Motion to approve the budget adjustments Mike Feirer, seconded by (did not hear). Bill Clendenning and Carol Feller-Gottard opposed the motion. Motion carried by board.
9. Discussion/possible action – Acknowledgment of Sharon Rybacki–Retirement from ADRC-CW Board
 - a. Motion to table acknowledgment of Sharon Rybacki by Jim Hampton, seconded by Norbert Ashbeck.
10. Discussion/possible action – Expansion of the Wisconsin Family Medical Leave Act

- a. Dora Gorski's handout is read aloud to share her proposal written into a draft resolution which outlines new guidelines for the benefits that should be covered until the Wisconsin Family Medical Leave Act.
 - b. Dora Gorski states reasons why to have a paid medical leave and references what other countries are doing.
 - c. There is board discussion that the paid leave is good for the caregiver.
 - d. Bill Clendenning states he would present the handout to the Wood County board.
11. Discussion/possible action – Review and Approval of 2020 ADRC-CW Annual Report to the Community
 - a. Angela Hansen highlights the 2020 ADRC-CW annual report.
 - b. Will Hascall requested corrections to the total geographic footage for the region.
 - c. Carol Feller-Gottard requested that the full names for the abbreviations, EBS and DBS be referenced within the documents for people who are not familiar with the abbreviations.
 - d. Motion to approve the annual report with the requested updates/changes by Mike Feirer, seconded by Norbert Ashbeck.
12. Director's Report – Review of 1st Quarter Data Report (January-March 2021) and Outcomes of Organizational Strategic Goals (January-April 2021)
 - a. Mike Rhea presents quality reports highlighting the MOW program the last two years have been higher and congregate meal sites and Cafe 60 have been lower due to COVID.
 - b. Resource Specialist contact has been down but Family Care and IRIS are higher due to people needing long term care and our office being closed to walk-ins due to COVID.
 - c. Jonette Arms states the ADRC-CW used different strategies during COVID to reach out to the community such as virtual classes, home visits for emergency situations and creating an organization video about the ADRC-CW.
 - d. The board discussed the transition of disabled high school students into adulthood and what outreach is available for them in the community.
 - e. Jonette Arms mentions having a future marketing campaign for the ADRC-CW dealing with adults with disabilities.
13. Future Agenda Items
 - a. What are different counties doing for paid family leave?
 - b. Overview of ADRC-CW and managed care organizations.
14. Adjournment: Meeting adjourned at 11:44 by James Hampton, seconded by Mike Feirer