

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN  
ADRC-CW

Finance Committee Minutes  
Location: 2600 Stewart Ave, Suite 25, Wausau WI  
Video and Teleconference  
May 13th, 2021

**Finance Committee Members Present:** Norbert Ashbeck, Sandi Cihlar, Mike Feirer, Jim Hampton

**Excused:**

**Others Present:** Steve Prell, Bill Clendenning, Jonette Arms, Judy Woller

**1. Call to Order:**

- a. Meeting was called to order at 8:45 AM by Norbert Ashbeck

**2. Public Comments:**

- a. Judy Waller, new Lincoln County board member is in attendance.

**3. Approval of Minutes 4/08/2021:**

- a. Motion to approve the minutes from 4/08/2021 by Mike Feirer; second by Sandi Cihlar. Motion approved

**4. Discussion/Possible Action – Review Financial Report March 2021:**

- a. The committee reviewed the reports. Motion to approve by Mike Feirer; second by Jim Hampton. Motion approved

**5. Discussion/Possible Action – Review Monthly Disbursements:**

- a. Committee reviewed reports. Steve informed the committee that Charter phone bill payment is now complete and we will only have a fiber bill with Charter in the future. Committee asked about Check 753623 Cincinnati Financial Corp - this is the Directors and Officers insurance. Motion to approve by Norbert Ashbeck; second by Sandi Cihlar. Motion approved.

**6. Discussion/Possible Action – Year End Update**

- a. Steve informed the committee that the 2020 year end process is now complete and will be discussed at the Board meeting. The large amount of unspent tax levy from the four counties due to the unanticipated CARES and FFCRA funds received during the COVID 19 health emergency.

**7. Discussion/Possible Action - Major Contracts and Facility Lease Tent Agreements**

- a. Steve will provide a list of the major contracts at the next committee meeting.

**8. Future Agenda Items -**

- a. The contracts policy will be discussed

**9. Adjournment-**

- a. Motion to adjourn by Sandi Cihlar; second by Jim Hampton. Motion approved.  
Meeting adjourned at 9:11 AM.