

Board Meeting Minutes

Aging & Disability Resource Center of Central Wisconsin

Location: Wausau ADRC-CW boardroom, 2600 Stewart Avenue, Wausau, Wisconsin

August 9, 2018

Board members present: Chairman - Doug Machon, Vice-chairman – Jim Hampton, Mike Feirer, Will Hascall, Larry Lebal, Dona Schwichtenberg, Jean Doty, Vern Cahak, Danielle Yuska, Sharon Rybacki, Sandi Cihlar, Richard (Dick) Hurlbert, Dora Gorski and Tim Buttke

Board members excused: Bill Bialecki

Others present: Jonette Arms, Jennifer Cummings, Pa Thao, Ronda James, Mike Rhea, Erin Wells, and Angela Hansen.

1. Call to order:
 - a. Meeting was called to order by Chairman Doug Machon, at 9:30am.
2. Public comments:
 - a. Lincoln County is assigning a new member for the ADRC-CW board.
 - b. Appreciation and positive comments about the All Staff meeting.
 - c. New date being considered for next year's All Staff meeting.
3. Discussion/possible action – Approval of Minutes:
 - a. July 12, 2018
 - i. Correction to attendance: Jennifer Cummings and Ronda James were not in attendance.
 - ii. Motion to approve July 12, 2018 minutes with corrections by Vern Cahak, seconded by Will Hascall. Motion carried, minutes approved.
4. Discussion/possible action – Report from the Finance Committee:
 - a. Larry Lebal presents the report.
 - i. Jonette Arms filled in for Steve Prell
 - ii. Full report in board packet.
 - b. Motion to accept the report by Mike Feirer, seconded by Dick Hurlbert. Motion carried, report accepted.
5. Discussion/possible action – Draft 2017 Audit Report
 - a. Questions addressed by Larry Lebal and Jonette Arms.
 - b. Unanswered questions tabled for review by Steve Prell.
 - c. No action taken.
6. Executive Director's Report:
 - a. Jonette Arms presents the report.
 - i. Board members provided with tools to promote the ADRC-CW.
 - ii. Notes from the All Staff meeting and organizational chart changes.
 - iii. Leadership introduced.
 - iv. New posting for a part-time resource specialist in the Merrill office.

- v. New hire, Alma Cristina Carreto, clerical assistant in the Merrill office.
 - vi. Retirement announcement, Joan Breden, resource specialist in the Marshfield office.
 - vii. New posting for full-time resource specialist in the Marshfield office.
 - b. Full report in board packet
 - c. No action taken.
- 7. Future Agenda Items:
 - a. Board policy review
 - b. Advocacy training
 - c. Invitation to a politician to meet the board
 - d. Next meeting: September 13, 2018: Wausau ADRC-CW office, 2600 Stewart Avenue, Wausau Wisconsin.
- 8. Adjournment:
 - a. Meeting adjourned by Chairman, Doug Machon at 10:45 am.