

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
ADRC-CW

AMENDED Finance Committee Minutes
Location: 105 South Maple Ave, Marshfield, WI
November 9th, 2017

Finance Committee Members Present: Will Hascall, Jim Hampton, Tim Buttke

Excused: Larry Lebal

Others Present: Steve Prell

1. Call to Order:

Meeting was called to order at 9:10 a.m. by Jim Hampton

2. Public Comments:

None

3. Approval of Minutes:

Motion by Tim Buttke, second by Will Hascall to approve minutes from 10/12/17.
Carried.

4. Financial Report:

The committee reviewed the September reports. The committee had a discussion about Health Insurance Conversion expense. Steve informed the committee that when an employee retires from Marathon County a portion of their banked time gets converted and put into an account for use during retirement. When this happens the expense for ADRC CW is posted in the year the employee retires. We are not allowed to collect and save funds over their years of employment.

5. Review monthly disbursements:

The committee reviewed the reports. Steve pointed out check #702833 Rhinelander Auto Center Inc for the purchase of a bulk food delivery truck for use in south Wood County was purchased with county specific Schmidt funds. Committee asked about check #701773 Menominee Indian Tribe of WI - this is for the purchase of bus tickets or tokens to transport nutrition customers to our current nutrition site in Antigo.

6. Update – 2017 Budget Adjustments:

Steve stated that this is an item on the agenda for the full ADRC CW board and the full board will be part of the review and discussion. Most of the adjustments are to various Older Americans Act grants to change the budget to the adjusted grant amount.

7. Future Agenda Items:

Director – cover hiring expenses.

8. Adjournment:

Motion to adjourn made by Will Hascall; seconded by Tim Buttke. Motion carried, meeting ended at 9:28.