



**AGING & DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN BOARD MEETING  
Meeting Minutes, Thursday, June 11, 2020, 9:30 A.M.**

Mission: The Aging and Disability Resource of Central Wisconsin promotes choice and independence through personalized education, advocacy, and access to services that prevent, delay, and lessen the impacts of aging and disabilities in the lives of adults.

Due to the COVID-19 pandemic and associated public health directives, this meeting was held via video and teleconference.

1. Call to Order: Meeting called to order by Chairman, Tim Buttke at 9:30 am.
2. Roll Call Attendance: Attendance taken by Angela Hansen.
  - Board members: Bill Clendenning, Jim Hampton, Tim Buttke, Mike Feirer, Norbert Ashbeck, Dora Gorski, Will Hascall, Dona Schwicthenberg, Dick Hurlbert, Danielle Yuska, Sandi Cihlar, and Reinhardt Balcerzak
  - Board members excused: Sharon Rybacki
  - Staff attending: Jonette Arms, Jennifer Cummings, Steve Prell, Mike Rhea, Ronda James, Pa Thao, and Mary Rheinschmidt
  - Other attendees: State Representative Mary Felzkowski, Assistant Majority Leader, Assembly District 35
3. Public Comments – The Public Comment portion of the agenda is-suspended-temporarily because the technology necessary to afford the public the opportunity to address the ADRC-CW Board or ADRC-CW staff during public comment is difficult to guarantee, if a large number of individuals have elected to call in.
  - Jonette Arms announced the meeting would be recorded.
  - Bill Clendenning asked if draft minutes could be made available.
4. Approval of Minutes – 05/14/2020
  - Motion to approve May 14, 2020 Minutes by Norbert Ashbeck, seconded by Dick Hurlbert. Motion carried, minutes approved.
5. Discussion/possible action – Presentation by State Representative Mary Felzkowski, Assistant

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Majority Leader, Assembly District 35 (item #9 on the agenda)

- Representative Felzkowski wanted to know the impact COVID-19 has had on the operations of the ADRC-CW and if there was anything the State could do to help.
- Dora Gorski suggested that the Representative review the Executive Director's report as it contains a good overview of the ADRC's operations.
- Jonette Arms highlighted some of the operational changes and challenges due the COVID-19.
- Representative Felzkowski asked about the ADRC's plan to resume services as normal.
- Jonette Arms responded by saying the ADRC is following the direction of DHS and local public health departments. Also, ensuring the ADRC has all the supplies in place to open safely with consideration to our at-risk customers.

6. Discussion/possible action – Election of ADRC-CW Board Officers:

- Chairman: Motion to nominate Tim Buttke by Dora Gorski, seconded by Dona Schwichtenberg. No further nominees after three calls. Motion to close nominations by Norbert Ashbeck, seconded by Will Hascall. Nominations closed, votes cast, Tim Buttke elected as ADRC-CW Board Chairman by unanimous vote.
- Vice-Chairman: Motion to nominate Dora Gorski by Norbert Ashbeck. Motion to nominate Jim Hampton by Sandi Cihlar. No further nominees after three calls. Nominations closed, votes cast by poll. Jim Hampton elected as ADRC-CW Board Vice-Chairman by a vote of six to five.
- Secretary/Treasurer: Motion to nominate Sandi Cihlar by Jim Hampton. No further nominees after three calls. Motion to close nominations and elect Sandi Cihlar unanimously by Bill Clendenning, seconded by Danielle Yuska. Nominations closed, votes cast, Sandi Cihlar elected as ADRC-CW Board Secretary/Treasurer by unanimous vote.
- Executive Committee: Motion to nominate himself by Bill Clendenning. Motion to nominate Danielle Yuska by Jim Hampton. Motion to nominate herself by Dora Gorski. Motion to nominate Dora Gorski by Danielle Yuska. Bill Clendenning moves to withdraw his nomination. Motion to close nominations and vote the two nominees to the two open positions by Will Hascall, seconded by Danielle Yuska. Nominations closed, votes cast, Dora Gorski and Danielle Yuska elected to the ADRC-CW Executive Committee.

7. Report from the Finance Committee

- Motion to approve the Finance Report by Will Hascall, seconded by Danielle Yuska. Motion carried, report approved.

8. Discussion/possible action – 2020 Budget Adjustments

- Steve Prell explains budget adjustments due to new funding sources provided by federal grants due to COVID-19.
- These funds were provided and the direction from the state is to use these grants prior to using funds from other state grants.
- Motion to approve the budget adjustments by Bill Clendenning, seconded by Dick Hurlbert. Motion carried, budget adjustments approved.

9. Discussion/possible action – Requesting Board approval of policies from Finance Committee

- Policies in packet with edits.

- Motion to table the approval until edit comparison can be made by Rheinhardt Balcerzak, seconded by Dick Hurlbert. Motion carried, policy approval tabled.
10. Discussion/possible action – Request approval of submission of \$8,300 grant application to the Community Foundation of North Central Wisconsin for “Creating Community Connections using Chromebooks during COVID-19” to combat social isolation by engaging adults who are aging and/or living with a disability in the appropriate use of technology.
- Motion to approve grant application by Bill Clendenning, seconded by Danielle Yuska. Motion carried, grant application approved.
11. Discussion/possible action – Director’s Report
- Full report in the packet.
  - Jonette Arms highlighted the discussion with the Wisconsin Rapids mayor regarding the lease agreement at the Centralia Center, provided an update on the acquisition of Adult Protective Services (APS), and the application for Doug Machon’s recommendation as a new citizen member is going to the four member-county boards during June.
  - Quarterly number comparisons provided for several areas for 2018, 2019, and 2020 to quantify the effect of COVID-19 on programs.
12. Discussion/possible action – A day/week at the Aging and Disability “Resource Center” of Central WI – Presented by Mike Rhea
- No action taken
13. Future Agenda Items
- Possible face-to-face meeting options
  - WI Rapids paper plant closing, what if anything can the ADRC do for the community
  - COVID-19 considerations and route to re-establishing services in a pre-COVID atmosphere
  - Protests and civil unrest, systemic racism is an educational opportunity for board
14. Adjournment
- Tim Buttke adjourns the meeting at 11:43am.

***Minutes respectfully submitted by Angela Hansen***