

Board Meeting Minutes

Aging & Disability Resource Center of Central Wisconsin

Location: Wausau ADRC-CW boardroom, 2600 Stewart Avenue, Wausau, Wisconsin

January 9, 2020

Board members present: Vice-chairman – Dora Gorski, Mike Feirer, Will Hascall, Jim Hampton, Sharon Rybacki, Danielle Yuska, Norbert Ashbeck, Sandi Cihlar, Doug Machon, Dona Schwichtenberg, Vern Cahak, and Dick Hurlbert.

Board members excused: Tim Buttke

Others present: Jonette Arms, Pa Thao, Mike Rhea, Steve Prell, Jennifer Cummings, Ronda James, MaryJo Maley, Laura Tekippe, and Angela Hansen.

1. Call to order:
 - a. Meeting was called to order by Vice-Chair Dora Gorski, at 9:30 am.
2. Public comments:
 - a. Sharon Rybacki expressed concerns with the ADRC-CW Wausau office parking lot condition.
 - b. The Board should begin recruiting for a member to represent the developmentally disabled population.
 - c. The Board should be better prepared with questions by learning about the populations served by the ADRC-CW and how legislators attending the Board meetings can help the organization.
 - d. Rep. Falkowski is scheduled to address funding sources for programs at the February meeting.
 - e. Dona Schwichtenberg expressed appreciation and acknowledgement for the Good News Project and our partnership with them.
 - f. Danielle Yuska suggested a book study on ADRC-CW topics may be a good education source for the Board.
3. Discussion/possible action – Approval of Minutes:
 - a. December 12, 2019
 - i. No corrections.
 - ii. Motion to approve December 12, 2019 minutes by Doug Machon, seconded by Mike Feirer. Motion carried, minutes approved.
4. Motion to convene in closed session pursuant to Wis.Stats. 19.85(1)(g) to discuss and take possible action after conferring with Marathon County Risk Manager and *invited* Claim Representative regarding claim status.
 - a. Motion by Doug Machon, seconded by Mike Feirer. Roll call taken, all approved, meeting in closed session at 9:42 am.
5. Motion to reconvene in open session pursuant to Wis. Stats. 19.85(2) immediately following the closed session.
 - a. Motion by Sharon Rybacki, seconded by Mike Feirer. Meeting resumed in open session at 10:05 am.
 - b. No actions taken during closed session.
6. Discussion/possible action – Report from the Finance Committee:

- a. Steve Prell present the report.
 - i. Full report in the packet.
 - b. Many purchases were made for the new congregate dining sites opening in January.
 - c. New offices being constructed in the Wausau office to provide a space for the new dementia care specialist position.
 - d. No action taken on the policy review this month.
 - e. No motion made regarding the report from the finance committee.
7. Discussion/possible action – Updates re: WI Rapids regional office lease and communications between WI Rapids Mayor and Wood County Corporation Council on behalf of Lowel Center tenants.
- a. The ADRC-CW lease is a 20 year lease inherited and carried over from the Wood County Commission on Aging.
 - b. Doug Machon asks to represent the Board in discussions with the Wood County Corporation Council and WI Rapids Mayor.
 - c. Motion for Doug Machon and Wood County Corporation Council to pursue City of Wisconsin Rapids resolution from 2003 through open records requests by Danielle Yuska, seconded by Dona Schwichtenberg. Motion carried, Doug Machon will represent the ADRC-CW Board in the matter of the Wisconsin Rapids office lease agreement with the City of Wisconsin Rapids.
8. Discussion/possible action – Ad hoc Policy Review Update
- a. Dona Schwichtenberg requests Board preferences regarding policies.
 - i. Advisory Committee Policy
 - ii. Board Composition Policy
 - iii. Annual Report Policy
 - b. No action taken.
9. Executive Director’s Report – 2019 Goals Review and Accomplishments and recommendation
- a. Jonette Arms highlights the organization’s progress and achievements on 2018 goals.
 - b. 2020 goals introduced and included in the full report.
 - i. Document explained in detail in response to a question from Jim Hampton.
 - c. Full report in packet.
 - d. No action taken.
10. Discussion/possible action – presentation and request for approval of 2020 organizational goals
- a. Motion to accept 2020 organizational goals by Jim Hampton, seconded by Danielle Yuska. Motion carried, goals accepted.
11. Future Agenda Items:
- a. Next meeting: February 13, 2020: Wausau ADRC-CW office, 2600 Stewart Avenue, Wausau Wisconsin.
 - b. Agenda items:
 - i. Landline infrastructure decline.
 - ii. Rep. Mary Falkowski

- iii. Parking lot
- iv. APS update

12. Adjournment:

- a. Motion to adjourn by Norbert Ashbeck, seconded by Danielle Yuska.
Motion carried, meeting adjourned at 11:54 am.