

INVITATION FOR BIDS FOR MEALS ON WHEELS DELIVERY VAN WITH OVEN INSERT

Purpose: Marathon County is issuing this Invitation for Bids for the purchase of two (2) small cargo vans that are set-up for transporting meals on wheels for the Aging and Disability Resource Center of Central Wisconsin.

Time and Place for Receiving Bids: Marathon County will accept sealed bids from qualified vendors until **4:30 p.m. May 22nd 2019** in the office of the Aging and Disability Resource Center, 2600 Stewart Avenue Suite 25, Wausau, WI 54401. Proposals received after **4:30 p.m.** will not be accepted. Actual receipt by said time is required and deposit in the U.S. Mail is insufficient. The sealed envelope containing the bid shall bear the name and address of the interested firm and the notation: **“RESPONSE TO INVITATION FOR BIDS FOR VEHICLES”**. Bids will be opened publicly on **May 23rd 2019 9:00 a.m.** at the Aging and Disability Resource Center of Central Wisconsin located at 2600 Stewart Avenue Suite 25, Wausau, Wisconsin.

Instructions: Instructions may be obtained from Ronda James or Steve Prell, Aging and Disability Resource Center of Central Wisconsin, 2600 Stewart Avenue, Wausau, Wisconsin 54401; (715) 261-6070.

Reservations: Marathon County reserves the right to reject any and all bids, or parts thereof, to waive any informalities, and to award to the bidder who, in the judgment of the County, will best serve the County. A bid which has not been prepared according to the instructions set forth in the invitation for bids or which does not include a price which is both adequate and reasonable on each and every item named in the bid may be subject to rejection. This invitation may be canceled if determined to be in the best interest of the County.

Ethics: The General Code of the County of Marathon contains various procurement policies which are applicable to this proposed procurement. These include prohibitions against gratuities and kickbacks. This request is governed by the Marathon County Procurement Code, a copy of which is available at the office of the Marathon County Clerk, Marathon County Courthouse, 500 Forest St. Wausau, WI 54403. Tel. (715) 261-1500.

Award: The contract shall be awarded with reasonable promptness by written notice to the lowest responsible and responsive bidder whose bid meets the requirements and criteria set forth in the invitation for bids.

Change Orders

The scope of this Contract may be amended or supplemented by mutual written agreement between the parties to the Contract. This amendatory provision shall not operate to prevent the County from exercising its reserved right to establish reasonable time schedules for delivery or any other work or services to be performed by Bidder hereunder.

Non-Appropriation of Funds

Notwithstanding anything contained in this contract to the contrary, no Event of Default shall be deemed to have occurred under this contract if adequate funds are not appropriated during a subsequent fiscal period during the term of this contract so as to enable the County to meet its obligations hereunder, and at least thirty (30) days written notice of the non-appropriation is given to Bidder.

Dispute Resolution

If a dispute related to this agreement arises, all parties shall attempt to resolve the dispute through direct discussions and negotiations. If the dispute cannot be resolved by the parties, and if all parties agree, it may be submitted to either mediation or arbitration. If the matter is arbitrated, the procedures of Chapter 788 of the Wisconsin Statutes or any successor statute shall be followed. If the parties cannot agree to either mediation or arbitration, any party may commence an action in any court of competent jurisdiction. If a lawsuit is commenced, the parties agree that the dispute shall be submitted to alternate dispute resolution pursuant to §802.12, Wis. Stats., or any successor statute.

Unless otherwise provided in this contract, the parties shall continue to perform according to the terms and conditions of the contract during the pendency of any litigation or other dispute resolution proceeding.

The parties further agree that all parties necessary to the resolution of a dispute (as the concept of necessary parties is contained in Chapter 803, Wisconsin Statutes, or its successor chapter) shall be joined in the same litigation or other dispute resolution proceeding. This language relating to dispute resolution shall be included in all contracts pertaining to this project so as to provide for expedient dispute resolution.

Non-debarment

Bidders will certify that neither it nor any of its principal officers or officials have ever been suspended or debarred, for any reason whatsoever, from doing business or entering into contractual relationships with any governmental entity.

County of Marathon, Wisconsin

By: Jonette Arms

Aging and Disability Resource Center of Central Wisconsin

Submit Proposal written or typed no later than **May 22nd 2019 at 4:30 p.m.** Bids submitted after the above time and date will not be accepted. Actual receipt is required. Deposit in the United States mail is not sufficient.

The vehicle and oven insert must be bid together and the contract will be awarded as such. Separate bids cannot be submitted for the vehicle and oven insert. Price must include delivery to 2600 Stewart Avenue Suite 25, Wausau, WI 54401

Return bid to:

Jonette Arms, Executive Director
Aging and Disability Resource Center of Central Wisconsin
2600 Stewart Avenue Suite 25
Wausau, WI 54403
Phone: (715) 261-6070

**BID SPECIFICATIONS FOR MEALS ON WHEELS DELIVERY VAN WITH OVEN INSERT –
COST IS PER VAN**

Body Make	Model	Unit Price	Total Price
Oven Insert / Cargo Customization		Unit Price	Total Price
Total combined price of vehicle and customizations			Total Price

Vehicle Specifications:

Small Cargo Van with Capacity for Driver and one Passenger
Adjustable Driver Seat (w/back tilt and lumbar support)
Seat Belts: Outboard Lap and Shoulder
All Weather Front Floor Mats
Vinyl or Hard Surface Floor Covering in Rear Cargo Area (no carpet, no painted surface)
Front Wheel Drive
Molded Splash Guards - Front & Rear
Heavy Duty Engine Cooling
Cruise Control and Tilt Wheel
Brakes: 4 Wheel ABS
Dual Sliding Side Entrance Doors
Rear Door Windows

Dual Airbags
Minimum 16" Wheels
Payload Capacity approximately 1800#
Heavy Duty Suspension Package
Gasoline Engine
Automatic Transmission with Overdrive
Full Size Spare Tire
Air Conditioning
AM/FM
Cup Holders
Four Keys/FOB's
Minimum Vehicle Warranty - 3 year/36000 mile bumper to bumper and 5 year/100000 mile powertrain

Cargo Area Specifications:

Cargo Area Volume minimum 125.0 cu. Ft.
Open storage with ability to secure cargo to inside of vehicle
Access Doors with Locking Latch
12 V Interior Compartment Cab Lighting
Door Ajar Warning Light
180° Opening Rear Doors
Vinyl or Hard Surface Floor Covering in Rear Cargo Area

Oven Insert Specifications:

Convection Holding Oven Insert including installation
Side Opening Door
In-cab thermostat control
Ability to maintain temperature 180 degrees or higher
Oven capacity minimum of 60 individual 3-section meal trays
Wire Baskets – 6
Door Ajar Warning Buzzer
State all warranties

Delivery must be made by no later than: August 31, 2019

F.O.B. Wausau

Submitted by:

Signed:

Date:
