

Board Meeting Minutes

Aging & Disability Resource Center of Central Wisconsin

Location: Wausau ADRC-CW boardroom, 2600 Stewart Avenue, Wausau, Wisconsin

February 14, 2019

Board members present: Chairman – Doug Machon, Vice-chairman – Jim Hampton, Mike Feirer, Dona Schwichtenberg, Jean Doty, Dora Gorski, Norbert Ashbeck, Larry Lebal, Will Hascall, and Tim Buttke. Via Mondo pad: Danielle Yuska, Vern Cahak, and Dick Hurlbert.

Board members excused: Sandi Cihlar

Board members absent: Sharon Rybacki

Others present: Jonette Arms, Pa Thao, Ronda James, Mike Rhea, Steve Prell, Erin Wells, Jennifer Cummings, Jane Reilly-Smith, David Cha, Traci Zernicke, and Angela Hansen.

1. Call to order:
 - a. Meeting was called to order by Chairman Doug Machon, at 9:30 am.
2. Public comments:
 - a. Dona Schwichtenberg updated the board on the sub-committee created last meeting to review and revise the grant policy. The sub-committee has not yet met, public notice requirements are being met.
 - b. Jonette Arms introduces ADRC-CW staff members present.
3. Discussion/possible action – Approval of Minutes:
 - a. January 10, 2019
 - i. No corrections.
 - ii. Motion to approve January 10, 2019 minutes by Mike Feirer, seconded by Norbert Ashbeck. Motion carried, minutes approved.
4. Discussion/possible action – Report from the Finance Committee:
 - a. Larry Lebal presents the report.
 - i. Committee is waiting for information from Marathon County to finish up 2018 books.
 - ii. Dick Hurlbert asked if the recent weather closures have impacted our “bottom line.”
 1. Steve Prell comments that we do save in not serving meals but that is not in line with the ADRC-CW mission.
 - iii. Norbert Ashbeck asked if we could provide other means of nutrition when we have these closures.
 1. Ronda James comments that options for providing non-perishable nutrition to customers is being looked into.
 - iv. Full report in board packet.
 - b. Motion to accept the report by Tim Buttke, seconded by Norbert Ashbeck. Motion carried, report accepted.
5. Discussion/possible action – 2018 Budget Adjustments

- a. Steve Prell notes adjustments made to the MIPPA grant spending due to the funding period and a late addition to funds.
 - b. Motion to accept the 2018 budget adjustments by Mike Feirer, seconded by Dora Gorski. Motion carried, budget adjustments accepted.
- 6. Discussion/possible action – State Approval to Establish a Trust for C1 Program Income.
 - a. Steve Prell provides information to the board of a request for approval from the State (GWAAR) to create a trust for C-1 contribution funds. The contributions are above what the ADRC-CW can spend on the program in the required time frame of the grant.
 - b. These funds must be spent on the congregate program.
 - i. Jonette offers information on potential improvements and or expansions to the program in areas currently underserved. Also, targeting the younger of our older adults with a more innovative and inviting dining experience. Her focus is on the social interaction of older adults in the program as well as the nutritional need.
 - c. No action taken
- 7. Discussion/possible action – Request to submit application and apply for \$20,000 grant from the Dwight & Linda Davis Foundation to supplement the cost of anew MOWs vehicles.
- 8. Discussion/possible action – Request to submit application and apply for \$20,000 grant from the Alexander Judd Foundation to supplement the cost of anew MOWs vehicles.
- 9. Discussion/possible action – Request to submit application and apply for \$10,000 grant from the Dudley Foundation to supplement the cost of anew MOWs vehicles.
 - a. Agenda items 7, 8, and 9 reviewed together.
 - b. Jonette adjusted the amount to \$10,000 per grant.
 - c. Motion to approve the application for all three grants by Tim Buttke, seconded by Larry Lebal. Motion carried, approval to submit grant applications given.
- 10. Discussion/possible action – Executive Director’s Report
 - a. Jonette extends an apology to Will Hascall for technology difficulties and a misunderstanding during last month’s presentation by Pa Thao.
 - b. Jonette highlights sections of the report that lead to potential partnerships and advance the initiatives for the organization.
 - c. The ADRC-CW was in the news for weather related closures.
 - d. Dona Schwichtenberg asked for clarification on the Marathon county Diversity Affairs Commission Meeting.
 - i. The meeting discussed the expected support for the ADRC-CW given stagnant funding for the aging population.
- 11. Discussion/possible action – Presentation: Focus on Ability, not Disability, Jane Reilly-Smith
 - a. Presentation first delivered at the Marathon County Martin Luther King day on training.

- b. Jane Reilly-Smith is a resource specialist with a long history of servicing adults with disabilities and the presentation focuses on the untapped employment potential of individuals with disabilities.

12. Future Agenda Items

- a. Next meeting: March 14, 2019: Wausau ADRC-CW office, 2600 Stewart Avenue, Wausau Wisconsin.

13. Adjournment:

- a. Meeting adjourned by Doug Machon at 11:25 am.