

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN  
ADRC-CW

Finance Committee Minutes  
Location: 2600 Stewart Avenue; Wausau, WI  
June 21, 2018

**Finance Committee Members Present:** Larry Lebal, Jim Hampton, Will Hascall, Tim Buttke

**Excused:**

**Others Present:** Steve Prell, Jonette Arms

**1. Call to Order:**

Meeting was called to order at 8:50 AM by Larry Lebal

**2. Public Comments:**

None

**3. Approval of Minutes:**

Motion to approve minutes by Tim Buttke, second by Jim Hampton. Motion carried.

**4. Financial Report:**

Committee reviewed the April 2018 report. Steve explained that the Congregate Meals program is running below budgeted expenses because we had anticipated having another Café 60 nutrition site open in early 2018 but that has not happened yet. Steve also explained that our grant revenue is on a reimbursement basis so it will always look lower than expected on the monthly report until the end of the year.

**5. Review monthly disbursements:**

The committee reviewed the reports. The committee asked about lodging charges on the the bank cards. Some was lodging for the Benefit Specialist staff to attend a conference, the rest was for attending the Alzheimer's conference. The committee also asked about WPS charges check 711998, if this is all for the Wausau location. Steve explained that it was for the Wausau office and nutrition building across the parking lot.

**6. Adjournment:**

Motion to adjourn made by Tim Buttke, second by Will Hascall; Motion carried, meeting adjourned at 9:10.