

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN  
ADRC-CW

Finance Committee Minutes  
Location: 2600 Stewart Avenue; Wausau, WI  
April 12, 2018

**Finance Committee Members Present:** Larry Lebal, Jim Hampton, Will Hascall

**Excused:** Tim Buttke

**Others Present:** Steve Prell, Doug Machon, Jonette Arms

**1. Call to Order:**

Meeting was called to order at 8:46 AM by Larry Lebal

**2. Public Comments:**

None

**3. Approval of Minutes:**

Motion to amend the minutes. Item 1. Call to Order - Meeting was called to order by Larry Lebal. Item 5. Review Monthly disbursements - correct the spelling of GWAAR. Motion carried, minutes approved as amended.

**4. Financial Report:**

Committee reviewed the February 2018 report. No questions.

**5. Review monthly disbursements:**

The committee reviewed the reports. The committee asked about check 708312 Sterno Products LLC – spelling is description of items. Steve explained those are product names for coolers used for distribution of Meals on Wheels. Question on check 708593 St Mary's Catholic Church. Steve explained this was one of our nutrition sites and we pay rent to them. Question raised as to if it is actually "rent". Steve said there has not been an issue to date and that this is the site that has been relocated to another space recently.

**6. Review 2017 Year End:**

Committee reviewed the ADRC-CW UNAUDITED 2017 Financial Report. Steve reminded the committee that this report is on the agenda for the full ADRC CW Board to review at their meeting. Steve highlighted some information in the report. In 2017 we spent all of the funds received from the four counties. The balance each county has in the ADRC-CW remains unchanged. In the Prevention function there were funds received in 2016 from Security Health that were spent in 2017. Overall the Nutrition program had a small loss in 2017.

**7. Adjournment:**

Motion to adjourn made by Will Hascall; seconded by Jim Hampton. Motion carried, meeting adjourned at 9:07.