

Board Meeting Minutes

Aging & Disability Resource Center of Central Wisconsin

Location: Wausau ADRC-CW boardroom, 2600 Stewart Avenue, Wausau, Wisconsin

February 8, 2018

Board members present: Chairman - Doug Machon, Vice-Chairman –Jim Hampton, Will Hascall, Danielle Yuska, Bob Reichelt, Larry Lebal, Sharon Rybacki, Mike Feirer, Jean Doty, Tim Buttke, Vern Cahak, Julie Webb, and Dona Schwichtenberg.

Board members absent: Joel Lewis and Kirby Crosby,

Others present: Linda Weitz, Mike Rhea, Ronda James, Jennifer Cummings, Steve Prell, Erin Wells, and Angela Hansen.

1. Call to order:
 - a. Meeting was called to order by Chairman Doug Machon, at 9:30am.
2. Public comments:
 - a. Linda Weitz announces Quality Manager, Tim Moe's resignation.
 - b. Linda Weitz reviews ADRC-CW and Board policy/process for recruitments and acknowledges her responsibility in providing this information to the Board.
 - c. Doug Machon cancels the Executive Committee meeting previously scheduled to follow the Board meeting.
3. Approval of minutes:
 - a. January 11, 2017
 - b. Correction made to Mike Feirer attendance.
 - c. Motion to approve minutes by Danielle Yuska, seconded by Will Hascall. Motion carried, minutes approved.
4. Discussion/possible action – report from the Finance Committee:
 - a. Report presented by Jim Hampton.
 - b. Motion to accept the report by Mike Feirer, seconded by Bob Reichelt. Motion carried, report accepted.
5. Discussion/possible action – Budget Adjustments:
 - a. Adjustments presented by Steve Prell.
 - b. Motion to accept the adjustments presented by Tim Buttke, seconded by Danielle Yuska.
6. Discussion/possible action – ROLL CALL VOTE TO GO INTO CLOSED SESSION:
 - a. Pursuant to WI Statutes Section 19.85(1)(c) to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility, namely, to review candidates for the ADRC-CW Executive Directory position, discuss process and potential offer of hire.
 - i. Motion to move into closed session 10:11 a.m. by Tim Buttke, seconded by Dona Schwichtenberg.

- ii. Roll call vote: Tim Buttke, Mike Feirer, Bob Reichelt, Sharon Rybacki, Danielle Yuska, Will Hascall, Jean Doty, Dona Schwichtenberg, Vern Cahak, Jim Hampton, Doug Machon, and Julie Webb respond “YES.”
 - iii. Session minutes are the responsibility of the Board Chairman or his designee.
- 7. Motion to Return to Open Session and Possible Announcement(s) on Closed Session Item(s):
 - a. Motion to return to open session 12:11 p.m. by Mike Feirer, seconded by Dona Schwichtenberg. Meeting returned to open session.
 - b. Announcements by Doug Machon:
 - i. Interviews of three candidates for the position of executive director scheduled for Friday, February 16, 2018, 9:00 a.m. in the ADRC-CW Wausau office.
 - ii. Candidates will meet with members of the management team and the Board.
 - 1. The management team is to prepare and submit candidate questions to Frank Matel of Marathon County Employee Resources prior to the scheduled meeting.
- 8. Executive Director’s report:
 - a. Full report in board packet.
- 9. Future Agenda Items and Location:
 - a. March 8, 2018: Wausau ADRC-CW office, 2600 Stewart Avenue, Wausau Wisconsin.
- 10. Adjournment:
 - a. Motion to adjourn by Mike Feirer, seconded by Will Hascall.
 - b. Meeting adjourned by Chairman Doug Machon at 12:14 p.m.