

AGING AND DISABILITY RESOURCE CENTER OF CENTRAL WISCONSIN
ADRC-CW

Finance Committee Minutes
Location: 2600 Stewart Avenue; Wausau, WI
February 8, 2018

Finance Committee Members Present: Tim Buttke, Jim Hampton, Will Hascall

Excused: Larry Lebal

Others Present: Steve Prell

1. Call to Order:

Meeting was called to order at 8:45 AM by Jim Hampton

2. Public Comments:

None

3. Approval of Minutes:

Motion to approve by Tim Buttke. Second by Will Hascall. Motion Carried.

4. Financial Report:

Steve updated the committee on the year end process. Final grant claims will be made to the grantors for 2017 in the next few days. We continue to work with Marathon County to complete all year end entries. Steve anticipates this being completed in early March.

5. Review monthly disbursements:

The committee reviewed the reports. The committee asked about check 705675 Ghidorzi and Associates Inc and 705737 Stewart Center LLC. These are rent checks for the Wausau office and nutrition space. The leases state we pay rent in January and July each year so this is 6 month's rent for each. The committee also asked about check 705716. Oliver Packaging is the vendor we purchase trays, film and other supplies for our meals on wheels packaging.

6. 2017 Year End:

Steve informed the committee of the progress made as discussed in the Financial Report.

7. Future Agenda Items:

Anticipate additional MA funds; Possible funding for a Dementia Care Specialist.

8. Adjournment:

Motion to adjourn made by Tim Buttke; seconded by Will Hascall. Motion carried, meeting adjourned at 8:57